# **Du360 Limited: Privacy Policy**

Du360 Ltd take the security of your data very seriously, both within your network, and the data which you provide to us on this website. We are committed to safeguarding and preserving the privacy of our visitors. This policy sets out how we will treat your personal information. We update this policy regularly please check this page to ensure you are happy with any changes we make.

#### INFORMATION WE COLLECT:

We may collect and process the following data:

- 1. Information about your use of our site including pages viewed and resources accessed
- 2. Information about your computer including traffic data, location data and other communication data.
- 3. Information that you provide to us for the purpose of registering with us or contacting us.
- 4. Any other information you choose to send us.

#### USING YOUR INFORMATION:

We may use your personal information to:

- 1. Administer the website
- 2. Enable your use of services on the website
- 3. Send general commercial communications to you
- 4. To contact you at your request

#### **DISCLOSURES:**

- 1. We may disclose your personal information to any of our employees, agents, officers, suppliers or subcontractors insofar as reasonably necessary for the purposes set out in this privacy policy.
- 2. We will disclose your personal information where we are required to by law or to reduce the risk of fraud.
- 3. We will not pass your information to third parties for marketing purposes.

## COOKIES:

1. Our site does not use cookies

#### **SECURITY OF INFORMATION:**

- 1. We will take reasonable technical and organisational precautions to prevent the loss misuse or alteration of your data.
- 2. We will store all the data provided by you on our password and firewall protected servers.
- 3. You acknowledge that the transmission of information over the internet is inherently insecure and such transmissions can be intercepted. We cannot guarantee the security of data which you choose to send us electronically. Sending such information is at your own risk.

#### YOUR RIGHTS:

You have the right to access any information we hold about you. Please note that we reserve the right to charge a fee of £10 to cover costs incurred by us in providing this information.

## **UPDATING INFORMATION:**

Please let us know if the data we hold about you needs to be corrected or updated

## **CONTACTING US:**

Please contact us regarding any matters relating to this privacy policy at sales@du360.com

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